

# Quorn Parish Council



## **Grounds and Facilities Officer**

**£25,991 pro rata plus pension contribution**

**25 to 37 hours per week**

**to be negotiated with the right candidate**

**Fixed term contract – 12 months**

Quorn Parish Council in Leicestershire needs a driven, motivated and high performing individual to take on the role of Grounds and Facilities Officer with responsibility for the Council's green spaces and buildings including the Old School and the Village Hall.

Applicants need to be able to demonstrate they have the necessary technical and commercial skills, vision and leadership, in addition to having previous experience of working in a similar public service and/or property-based environment.

Applicants must have proven experience of line management of staff, knowledge of electrical and mechanical plant and of preparing contract specifications, strong communication skills and an ability to maintain relations with the public and key external bodies. Applicants must also have a willingness to identify and pursue ongoing personal development opportunities.

Quorn is a very attractive place to live and work and, as an Equal Opportunity Employer, we would welcome applications from all sections of the community. For further information on this role, please download a recruitment pack from [www.quorndon.com/parishcouncil/vacancy/](http://www.quorndon.com/parishcouncil/vacancy/) or contact the Parish Office during weekday office hours on 01509 458278 or by email [parishclerk@quorndon.org](mailto:parishclerk@quorndon.org)

Closing date for applications is by 5.00 pm on Friday 30<sup>th</sup> April 2021 with interviews planned for week commencing Monday, 10<sup>th</sup> May 2021.